



CALIFORNIA HORSE RACING BOARD

EXAMINATION BULLETIN FOR STEWARD (VETERINARY SERVICES)

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CALIFORNIA STATE GOVERNMENT * AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

RELEASE DATE: JANUARY 10, 2003 – This revised examination bulletin replaces the bulletin released January 8, 2003

FINAL FILE DATE: MARCH 7, 2003

Applications (Form 678) must be POSTMARKED no later than the final filing date. Applications are available at all CHRB locations, on the State Personnel Board Website at www.spb.ca.gov, and any EDD office nearest you or call the CHRB personnel office and have one mailed to you. Also, a copy of your current California State Board Veterinary Medicine Examiners license must accompany the Application.

Applications are to be mailed to the California Horse Racing Board, 1010 Hurley Way, Suite 300, Sacramento, CA 95825, Attention: Wendy Matsuda. If you have any questions regarding the examination, call (916) 263-6049.

TITLE: STEWARD (VETERINARY SERVICES)

SALARY: By contractual agreement \$187.00 - \$556.00 per day/night. Stewards are considered independent contractors, therefore State civil service benefits are not provided to contractors.

EXAMINATION DATES:

It is anticipated that the written and qualification interview examinations will be conducted in southern California during the later part of April 2003.

ELIGIBLE LIST INFORMATION:

Qualified candidates placed on the eligible list retain continuous eligibility for employment unless removed by voluntary election or for good cause as determined by the Board.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:

All applicants must meet the education and experience requirements for this examination by March 7, 2003, the final file date.

The Board will admit to the examination every applicant who meets **ALL** of the following conditions:

1. Possesses a valid license issued by the California State Board of Examiners in Veterinary Medicine to practice as a Doctor of Veterinary Medicine.
2. Graduated with a Doctor's Degree in Veterinary Medicine from an institution of recognized standing.
3. Has five years of experience in veterinary medicine directly related to equine practice in the horse racing industry; **OR** Has three years of experience as an Official Veterinarian (State appointed) or Racing Veterinarian selected or approved by a State racing board or commission.
4. Has not been convicted of a felony or any gambling offense.
5. Has been given a physical examination and has at least 20-20 vision or vision corrected to 20-20 and normal hearing ability (required if selected for appointment).

DESCRIPTION OF DUTIES:

The Steward (Veterinary Services) is the Official Veterinarian responsible for the conduct of horses and their attendants in the receiving and detention barn; has authority and jurisdiction to supervise the practicing veterinarians; enforces the Board's rules and regulations relating to veterinary practices; recommends discipline for the veterinarians who fail to comply with the rules and regulations and accepted veterinary practices; reports to the Board the names of all horses humanely destroyed or which otherwise expire at the meeting and the reasons therefore; maintains a list of all infirm horses on the grounds; and acts as the Board's veterinary advisor.

SPECIAL PERSONAL CHARACTERISTICS:

Willingness to work irregular hours and overtime in various locations throughout the State; tact, keenness of observation; good memory for horse racing events, names, faces and incidents; ability to qualify for a fiduciary bond; reputation for truth, honesty and integrity; and willingness to participate in training programs.

DESIRABLE CHARACTERISTICS:

Experience as a veterinarian in any recognized racing jurisdiction; completion of specialized courses in veterinary medicine racing management, racing law, administrative law, political science, administrative agency practices or other courses related to the racing industry; bilingual fluency in foreign languages; willingness to perform pre-race equine examinations and obtain post-race equine body fluid specimens of blood and urine; general knowledge and experience of veterinary practices used within a horse racing enclosure; and the knowledge of common drugs, its usage and effects on the race horses ability to perform during a race.

EXAMINATION INFORMATION:

This examination will consist of a pass/fail written examination and a qualification appraisal interview weighted 100%. In order to obtain a position on the eligible list, incumbents must pass the written examination and a minimum rating of 70% must be obtained on the qualification appraisal interview. This list establishes ONLY the eligible applicants for licenses as a California Steward (Veterinary Services). There is NO order of rank. Candidates are selected from the eligible list by the Board for appointment as a Steward and offered a personal services contract for selected periods at various locations, statewide.

SCOPE OF THE EXAMINATION:**A. Demonstrated Knowledge of:**

1. Rules and Regulations of the California Horse Racing Board and the California Horse Racing Laws.
2. Rules of the Jockey Club, the United States Trotting Association, and the Uniform Rules of the Association of Racing Commissioners, International.
3. The California Veterinary Practices Act, Health and Safety Code, Penal Code and Food and Agriculture Code provisions relating to veterinarians, veterinary practices, and equine care and examinations.
4. Practice and procedures of the horse racing industry relating to pre-race equine examinations, horse identification, post-race equine examinations, and collection and analysis of blood and urine specimens.
5. Principles and techniques of Supervision.
6. Principles of the Administrative Hearing Process.
7. Horse Racing History and California horse breeding programs.

B. Demonstrated Ability to:

1. Analyze veterinary practices accurately and apply the provisions of the California Horse Racing laws, rules, or regulations to the specific cases.
2. Formulate judgments in a consistent and impartial manner.
3. Supervise and direct others in the performance of required equine health care and examination duties.
4. Conduct hearings and interviews effectively.
5. Write and speak effectively.
6. Establish and maintain cooperative relations with representatives of racing organizations and associations.

DD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.
1-800-735-2929 (TT/TDD) and 1-800-735-2922 (VOICE)

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www.chrb.ca.gov

Steward (Veterinary Services)

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